



# 2018 Cub Scout and Webelos Resident Camp

## Registration Information

Kia Kima Scout Reservation, Chickasaw Council, BSA

This *Registration Information* booklet is designed to help you through the process of registering for Cub Scout/Webelos Resident Camp at Kia Kima. The contents include all the forms you will need to get your pack registered, and tells you when each step needs to be completed.

If you have questions about anything in this booklet, first consult the resident camp *Leaders Guide*, available at [www.kiakima.net](http://www.kiakima.net). If you are unable to find an answer to your questions, please contact Johnny Tracy, by calling 901-327-4193, ext. 208, or by emailing [john.tracy@scouting.org](mailto:john.tracy@scouting.org).



### How it works

The registration process is very simple. First, your pack needs to make a commitment by filling out the *Camp Application* form and returning a \$50 deposit to the Scout Office.

The next form, *KK1*, is due, along with a \$45 per Scout deposit, by March 15. We will email unit leaders detailed instructions regarding the use of the online registration site, Doubleknot.

When registering Webelos for activities, please remember that adults must accompany these Scouts to their activities.

Form *KK2*, along with the final per-Scout payment of \$100 is due by May 15. **Please note that the online registration system will not be available until after April 15!**



### Questions and Answers

Please check the *Leaders Guide* for Cub Scout and Webelos Resident Camp for your most common questions. In this packet, you will find dates, arrival times, fees, and program information.

If you still have questions, please feel free to contact us at the Chickasaw Council Scout Office. We can be reached by phone at (901) 327-4193 or, for a speedier response, please email [john.tracy@scouting.org](mailto:john.tracy@scouting.org).

Scouts in need of financial assistance should complete the Campership Application, which can be found at [www.kiakima.net/camperships](http://www.kiakima.net/camperships). Up to \$100 of the camp fee can be covered by a campership award.

## Helpful Hints

- Print copies of each form and online transaction for your records and bring them with you to Resident Camp. You may not need them, but if there are questions or something gets misplaced, a backup copy can save some time at check-in!
- Please note the due date for each step and send in the materials in plenty of time. Note the address listed at the bottom of each form and mail it to that address.
- Ideally, write one check for each step of the process, made payable to Chickasaw Council, BSA.
- If your pack is able to complete swim checks prior to coming to camp, it will save you time during check-in.
- If you have questions, contact Johnny Tracy, by calling 901-327-4193, or by emailing [john.tracy@scouting.org](mailto:john.tracy@scouting.org).

[www.kiakima.net](http://www.kiakima.net)

Requests for financial assistance should be returned to the Chickasaw Council Scout Office or to [john.tracy@scouting.org](mailto:john.tracy@scouting.org) by May 15 (earlier is better).

Please bring the *Financial Summary Form, KK3*, to check-in, along with payment for any remaining fees.

All packs will receive one group photo; if you would like to order additional photos, please complete the *Pack Photo Order Form, KK5*, and turn it in at check-in with a \$5.00 per photo payment. If photos do not arrive before a session ends, they will be mailed to the primary contact for the unit.



# Pack Photo Order Form (optional)

Use this form to order group photos of your pack, if wanted. All photos are 8x10". Photos will be taken at check-in, when you arrive at camp, so make sure Scouts and leaders are wearing their uniforms or a pack T-shirt! You can include the cost of any extra photos in your registration check or you can write a separate check. Bring this form with you to camp; do not mail it!



## Photo Order

Pack: \_\_\_\_\_ District: \_\_\_\_\_ Council: \_\_\_\_\_

For your convenience, you may use the spaces below to list those who ordered photos. All we need is total number ordered! We will be more than happy to copy this form for you at check-in.

Name	Quantity

Name	Quantity

Our pack wishes to order \_\_\_\_\_ photos x \$5.00 each; total = \$ \_\_\_\_\_

Please make checks payable to the Chickasaw Council, BSA.

Due at check-in.

Bring this form with you to Resident Camp; do not mail it!



# Swim Check Form (optional)

*Form  
KK4*

We strongly encourage packs to conduct swim checks prior to arriving at Resident Camp. This form should be used to record the ability level of each Scout. Bring this form to camp and give it to your pack guide; please do not mail it! Swim test instructions are available online in the [Guide to Safe Scouting](#).

## Swimming Ability Levels

Pack: \_\_\_\_\_ District: \_\_\_\_\_ Council: \_\_\_\_\_

Name	Non-swimmer	Beginner	Swimmer

Cubmaster signature \_\_\_\_\_ Date \_\_\_\_\_

Life guard signature \_\_\_\_\_ Cert. & date \_\_\_\_\_

Due at check-in. Bring this form with you to Resident Camp; do not mail it!



# Financial Summary Form - Cub Camp

This form, which you should bring with you to check-in, completes the registration process. Each Scout will owe a total of \$145.00, including the campsite reservation and preregistration fees. Bring this form with you to Resident Camp; do not mail it!

## Total of Fees

Pack: \_\_\_\_\_ District: \_\_\_\_\_ Council: \_\_\_\_\_

### Fees

Our pack has brought \_\_\_\_\_ Cub Scouts x \$145.00 registration = \$ \_\_\_\_\_

Our pack has brought \_\_\_\_\_ Webelos x \$145.00 registration = \$ \_\_\_\_\_

Our pack needs \_\_\_\_\_ adult/sibling spaces x \$90.00 = \$ \_\_\_\_\_

### Payments

We have already paid for \_\_\_\_\_ Cubs/Webelos x \$145.00 preregistration = - \$ \_\_\_\_\_

If your pack is bringing at least 5 Scouts, credit \$180 (\$90 x 2) here for adult spaces = - \$ \_\_\_\_\_

Campership funds granted (total of all camperships granted; please bring copies of awards) = - \$ \_\_\_\_\_

Subtract initial \$50 deposit **OR** leave blank to roll over to 2019 = - \$ \_\_\_\_\_

Our pack owes a total of: \$ \_\_\_\_\_

An explanation of adult spaces can be found in the *Leaders Guide*.

In short, it refers to the maximum number of adults that will be in camp at any one time.

Please make all checks payable to the Chickasaw Council, BSA; Kia Kima can accept all major credit cards at camp.



# Financial Preregistration Form - Cub Camp

This form confirms the number of Scouts and leaders for which your pack sent a deposit in March and allows you to add additional Scouts. Please complete this form and return it with an additional payment of \$100.00 per Scout (\$145.00 if you are adding Scouts who were not listed in March).

## Preregistration Payment

Pack: \_\_\_\_\_ District: \_\_\_\_\_ Council: \_\_\_\_\_

Our pack plans to bring \_\_\_\_\_ Cub Scouts x \$100.00 preregistration \$ \_\_\_\_\_

Our pack plans to bring \_\_\_\_\_ Webelos x \$100.00 preregistration \$ \_\_\_\_\_

Additional Scouts to register  
(not listed on *KK1*) \_\_\_\_\_ Additional Scouts x \$145.00 \$ \_\_\_\_\_

Our pack now owes \$ \_\_\_\_\_

At this point in the registration process, each Scout should have paid a total of \$145.00 (the full fee). Scouts who paid a \$45.00 deposit in March (on the *Pack Count Form, KK1*) owe \$100.00. Any Scouts who have been added since sending in form *KK1* will owe \$145.00.

Our pack plans to bring \_\_\_\_\_ male adults.

Our pack plans to bring \_\_\_\_\_ female adults.

Our pack plans to bring \_\_\_\_\_ siblings.

We will need \_\_\_\_\_ adult/sibling spaces (this is the total number of adults in camp at any one time).

## Personal Tentage Confirmation

Some packs like to bring their own tents and use them at Resident Camp. If your pack would like to do this, please tell us the number of Scouts and leaders that will be sleeping in their own tents (optional): \_\_\_\_\_

Smaller packs may have to share a campsite with another pack and some packs like to share their campsite. If you have a preference for a pack with whom you would like to share your campsite, list the unit number here: Pack \_\_\_\_\_



# Pack Count Form

This form lets the camp staff know how many Scouts and leaders will be attending Resident Camp from your pack. Scouts may be added later, if there is room and with permission of the Camp Director. Please complete this form and return it with a deposit of \$45.00 per Scout.



## Contact Information

Pack _____	District _____	Council _____
Cubmaster _____	Second Leader _____	
Address _____	Address _____	
City _____ State _____ Zip _____	City _____ State _____ Zip _____	
Home phone _____	Home phone _____	
Cell phone _____	Cell phone _____	
Email _____	Email _____	

Please print clearly!



## Count Estimate and Deposit

Our pack plans to bring _____	Cub Scouts x \$45.00 deposit = \$ _____
Our pack plans to bring _____	Webelos x \$45.00 deposit = \$ _____
Our pack plans to bring _____	male leaders (no fee due at this time)
Our pack plans to bring _____	female leaders (no fee due at this time)
<b>Total of Scouts and leaders</b> _____	<b>Total deposit payment =</b> \$ _____

All checks should be made payable to the Chickasaw Council, BSA.

**Due on or before March 15**

This form can be mailed or emailed. If mailing, send to Reservation Director, 171 S. Hollywood St., Memphis, TN 38112; if emailing, send to [john.tracy@scouting.org](mailto:john.tracy@scouting.org). Payment can be mailed or called into the Scout Office, 901 327 4193.



Camp  
Application

# Cub Campsite Reservation Form

Today's Date: \_\_\_\_\_

Complete this form online at [www.kiakima.net/cub2018!](http://www.kiakima.net/cub2018!)

Included is our \$50 deposit to reserve a campsite. A non-refundable, but transferable, reservation fee of \$45 per Scout will be due by March 15. The remaining \$100 per Scout will be due on May 15. The initial \$50 deposit can be applied to "per Scout" reservations. Packs that do not meet the above deadline may lose their campsite priority. Any remaining fees will be due at Resident Camp check-in.

The leader registration fee is \$90. If your unit brings a minimum of five (5) Scouts, two leaders may attend at no cost.

Pack \_\_\_\_\_ District \_\_\_\_\_ Council \_\_\_\_\_

Please circle the session in which your pack would like to attend.  
If a session fills, you will be notified to switch to an alternative session.

### Camp Schedule

Cub Camp 1: June 2-5      Cub Camp II: June 6-9

Estimated number attending:      Youth \_\_\_\_\_      Adults \_\_\_\_\_

### Fee Schedule

Cub Camp Youth - \$145.00      Cub Camp Adult/Sibling: \$90.00

**Please complete the information below before returning this form to the Council Office!**  
**We provide updates via email, so please provide one that is checked regularly.**

Name of person in charge: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please print clearly!



## Campsite Reservation Request

Campsites are reserved on a first-come, first-served basis. Please list four choices for a campsite below, keeping in mind the minimum and maximum for each site. Campsite arrangements may change, due to space considerations in your chosen session.

Site choice 1 \_\_\_\_\_ Site choice 2 \_\_\_\_\_ Site choice 3 \_\_\_\_\_

**Due on or before March 15**

This form can be mailed or emailed. If mailing, send to Reservation Director, 171 S. Hollywood St., Memphis, TN 38112; if emailing, send to [john.tracy@scouting.org](mailto:john.tracy@scouting.org). Payment can be mailed or called into the Scout Office, 901 327 4193.