

# Kia Kima Scout Reservation 2019 Summer Camp Application/Reservation Form

**KKSR 1  
Res. Form**

Today's date: \_\_\_\_\_ Complete this form online by visiting [www.kiakima.net/2019!](http://www.kiakima.net/2019!)

Unit (troop) number	District	Council

A \$100 deposit to reserve a campsite should be included with this form. A fee of \$50 per Scout is due by April 2; this fee is transferrable but nonrefundable. A second payment of \$100 per Scout is due by May 15. Remaining Scout fees and adult leader fees can be paid at check-in at camp or two weeks before arrival, to the Chickasaw Council Scout Service Center. We encourage units to pay their final fees at camp to account for any last-minute changes.

Fee Schedule	
In-Council Scout	\$260.00
Out-of-Council Scout	\$275.00
Adult leader	\$120.00

Estimated Number Attending	
Youth	Adults

The leader registration fee is \$120. If your unit brings a minimum of five (5) Scouts, two leaders may attend at no cost. Additional leaders may attend at no cost based on the following ratios (free leader spots will not be credited until camp check-in):

Free Leader Ratios			
5 Scouts = 2 adults	24 Scouts = 3 adults	32 Scouts = 4 adults	40+ Scouts = 5 adults

### Camp Schedule and Date Selection

<b>Week 1</b>	June 9-15	Osage/Cherokee
<b>Week 2</b>	June 16-22	Osage/Cherokee
<b>Week 3</b>	June 23-29	Osage/Cherokee
<b>Week 4</b>	June 30-July 6	Osage/NYLT
<b>Week 5</b>	July 7-13	Osage

**Date of Reservation: Week \_\_\_\_\_**

**We would like to stay in Camp**

Osage \_\_\_\_\_ Cherokee \_\_\_\_\_

Campsite Request (please list your choices, in order)		
<b>1st:</b>	<b>2nd:</b>	<b>3rd:</b>

*Every effort will be made to place your unit in a requested campsite; however, units may be moved to other sites and may be asked to share a site based on attendance and capacity in your chosen week.*

Please complete the information below before returning this form. Please provide an email that is checked regularly, as we send updates by email. *Please print clearly!*

**Name of leader-in-charge:** \_\_\_\_\_

**Address, City, State, Zip:** \_\_\_\_\_

**Cell phone:** \_\_\_\_\_ **Alternative phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

This form can be mailed, emailed, faxed, or completed online. Mail to the address below; email to [john.tracy@scouting.org](mailto:john.tracy@scouting.org); fax to 901-327-2010; complete online at [www.kiakima.net/2019](http://www.kiakima.net/2019).



Mail to: Reservation Director | Chickasaw Council | 171 S. Hollywood St. | Memphis, TN 38112

Due date:  
April 2

## Unit Count Form Kia Kima Scout Reservation

KKSR  
2

Today's date: \_\_\_\_\_

Unit (troop) number	District	Council

This *Unit Count Form* indicates the number of Scouts your unit plans to bring to camp. Scouts may be added to the count later if space is available. **This form should be returned with a \$50 deposit per Scout attending camp. This form must be returned, with the deposit, for your unit to be granted access to the online merit badge and activities registration system. Registration will begin after April 15, and all unit leaders will receive detailed communication prior to the online launch.**

### Camp Schedule and Date Selected

Week 1	June 9-15	Osage/Cherokee
Week 2	June 16-22	Osage/Cherokee
Week 3	June 23-29	Osage/Cherokee
Week 4	June 30-July 6	Osage/NYLT
Week 5	July 7-13	Osage

Date of Reservation: Week \_\_\_\_\_

We are staying in Camp

Osage \_\_\_\_\_ Cherokee \_\_\_\_\_

### Troop Contact Information

Troop Contact \_\_\_\_\_

Secondary Contact \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Primary phone \_\_\_\_\_

Primary phone \_\_\_\_\_

Other phone \_\_\_\_\_

Other phone \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

### Payment Information

Our unit plans to bring the following:	Number	x	Deposit due	Total
Male leaders		x	\$0	\$0
Female leaders		x	\$0	\$0
Scouts		x	\$50	\$ _____
Attached is check # _____, dated _____, for				\$ _____



Fee Schedule	Total Cost	- Deposit	Remaining
In-Council Scout	\$260.00	- \$50.00	\$210.00
Out-of-Council Scout	\$275.00	- \$50.00	\$225.00
Adult leader	\$120.00	- \$0.00	\$110.00

This form can be emailed, mailed, faxed, or completed online. Emailed forms can be sent to [john.tracy@scouting.org](mailto:john.tracy@scouting.org); payments for emailed forms can be called in to the Chickasaw Council Scout Service Center, at 901-327-4193. Mailed forms and checks should be sent to the Chickasaw Council, 171 S. Hollywood St., Memphis, TN 38112. Faxed forms can be sent to 901-327-4193. This form can be completed online at [www.kiakima.net/2019/](http://www.kiakima.net/2019/)!



**Due date:**  
May 15

## Registration and Second Deposit Form

### Kia Kima Scout Reservation

**KKSR**  
3

Today's date: \_\_\_\_\_

Unit (troop) number	Week in camp	Council
We are staying in Camp: Osage _____ Cherokee _____		

#### Adult Leader Attendance Information



Number of male leaders attending:	
Number of female leaders attending:	
Total leader spaces required:	

The total number of leader spaces required indicates the maximum number of leaders in camp at any time. The fee for leaders is based on this number (for example, if two leaders are splitting the week, it is only necessary to pay for one spot). For more information about leader fees, refer to the Leaders Guide. Remember, free leader spots will not be applied until check-in at camp!

#### Scout and Deposit Information

	Number of Scouts	x	Deposit	Total
On KKSR 2A, we paid for		x	\$50.00	\$ _____

	Number of Scouts	x	Deposit	Total
We are paying now for		x	\$100.00	\$ _____
+ Deposits for Scouts <u>not</u> listed on KKSR 2A		x	\$50.00	\$ _____
Attached is check # _____, dated _____, for				\$ _____

Fee Schedule	Total Cost	- Deposit 1	- Deposit 2	Remaining
In-Council Scout	\$260.00	- \$50.00	- \$100.00	\$110.00
Out-of-Council Scout	\$275.00	- \$50.00	- \$100.00	\$125.00
Adult leader	\$120.00	- \$0.00	- \$0.00	\$120.00

T-shirt orders should be entered in the online system (preferred) or in the below space. T-shirt numbers should reflect the total number of registered participants, including adults, that are recorded on this form.

Adult Small	Adult Medium	Adult Large	Adult XL	Adult 2XL	Adult 3XL	Adult 4XL

Primary leader name: \_\_\_\_\_ Email: \_\_\_\_\_

This form can be emailed, mailed, faxed, or completed online. Emailed forms can be sent to [john.tracy@scouting.org](mailto:john.tracy@scouting.org); payments for emailed forms can be called in to the Chickasaw Council Scout Service Center, at 901-327-4193. Mailed forms and checks should be sent to the Chickasaw Council, 171 S. Hollywood St., Memphis, TN 38112. Faxed forms can be sent to 901-327-4193. This form can be completed online at [www.kiakima.net/2019](http://www.kiakima.net/2019)!

**Final Financial Form  
Kia Kima Scout Reservation**

Unit (troop) number	Week in camp	Council

Use this form to record all fees and payments to determine the amount due at check-in. This form should be completed after final head counts and session selections are made. The unit leader-in-charge should bring this form to check-in at camp. This form can be mailed or emailed, before check-in, with an accompanying payment; if this form is submitted prior to check-in, it should be sent no later than two weeks before arrival at camp.

**Summary of Fees**

<i>Camp fees</i>	<b># of participants</b>	<b>x</b>	<b>Fee</b>	<b>Total</b>
<b>In-Council Scouts</b>		x	\$255.00	\$
<b>Out-of-Council Scouts</b>		x	\$270.00	\$
<i>Leader fees</i>	<b># of participants</b>	<b>x</b>	<b>Fee</b>	<b>Total</b>
<b>Total leader spaces</b>		x	\$110.00	\$
<i>Special program fees</i>	<b># of participants</b>	<b>x</b>	<b>Fee</b>	<b>Total</b>
<b>ATV Program</b>		x	\$50.00	\$
<b>COPE</b>		x	\$25.00	\$
<b>Golf</b>		x	\$30.00	\$
<b>LOST - Lake Ouachita Summer Trek</b>		x	\$50.00	\$
<b>Mountain Man Rendezvous</b>		x	\$30.00	\$
<b>NRA Pistol</b>		x	\$30.00	\$
<b>OUT - Ozark Ultimate Trek</b>		x	\$50.00	\$
<b>Pottery/Sculpture</b>		x	\$10.00	\$
<b>Robotics</b>		x	\$20.00	\$
<b>Shotgun</b>		x	\$30.00	\$
<b>Space Exploration</b>		x	\$10.00	\$
<b>Whitewater</b>		x	\$25.00	\$
<i>Other add-on fees</i>	<b># of participants</b>	<b>x</b>	<b>Fee</b>	<b>Total</b>
<b>Scoutmaster/Asst. Specifics</b>		x	\$10.00	\$
<b>NRA Range Safety Officer (RSO)</b>		x	\$25.00	\$
<b>Other add-on programs</b>		x	\$_____	\$
<b>Total of all fees</b>				\$
<b>(Total of all payments, including initial campsite deposit)</b>				\$
<b>(Free leader credits)</b>				\$
<b>Campsite deposit for 2020; \$100; optional</b>				\$
<b>Total due</b>				\$

**Leader name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

This form should be brought to check-in but can be emailed or mailed. If emailing, please send to [john.tracy@scouting.org](mailto:john.tracy@scouting.org); payments for emailed forms can be mailed; called into the Chickasaw Council Scout Service Center, at 901-327-4193; or made at camp. Mailed forms and checks can be sent to: Kia Kima, 629 Kia Kima Trail, Hardy, AR 72542.



# 2019 Registration Materials

## Boy Scouts and Venturers

### Kia Kima Scout Reservation



This registration packet contains all the forms you will need to complete the registration process for summer camp in 2019! If you have any questions, please consult the 2019 *Leaders Guide* first; it contains more detailed information about camp and the programs offered. If any questions persist, please contact Johnny Tracy, at the Chickasaw Council Service Center, at 901-327-4193, ext. 208, or by email, at [john.tracy@scouting.org](mailto:john.tracy@scouting.org). Visit [www.kiakima.net](http://www.kiakima.net) for more information.

#### About this packet

There are four steps in the registration process. The numbers of the forms correspond to these steps; for example, *KKSR 3* should be completed in step 3.

#### Making changes

Your unit may add additional Scouts by placing an additional deposit, per additional Scout, before or on the due date of the next form. All fees are collected on a whole-unit basis—that is, all payments are applied to a unit's overall fees and not applied to individual Scout's fees (deposits are nonrefundable but are transferrable). If you have any questions regarding this process, please contact Johnny Tracy.

#### Adjustments

While we will make every effort to accommodate campsite requests, it may be necessary for us to change your campsite from your requested or preferred site due to space and capacity considerations. Please contact Johnny Tracy if you have any questions or concerns about this.

#### Submitting these forms

We encourage units to submit these forms by the respective due dates to ensure a smooth process. Each form can be submitted in several different ways. Each form can be submitted in whichever way is most convenient for your unit.

#### Steps in the registration process

- 1. Reservation** The first step is to secure space by placing a reservation with the *KKSR 1* form. This form should be accompanied by a \$100 deposit. Your reservation will be confirmed with your unit contact within 3 business days. A confirmed reservation guarantees space in a chosen week, but campsite assignment may change based on space needs. **Your \$100 campsite deposit can be applied to your total fees, or it can be rolled-over to 2020.**
- 2. Unit Count Form** The second step in the registration process involves placing individual deposits for your Scouts. Complete *KKSR 2A, Unit Count Form*, and return it, with a deposit of \$50.00 per Scout, by April 2.  
**Session Registration** In early-April, after the \$50.00 per Scout deposit is received, the leader-in-charge will be emailed instructions about how to access the online registration system. The online registration system will open after April 15, and specific dates and instructions will be communicated closer to that time. (The *KKSR 2.5* form should be used if a unit does not have access to the internet.)
- 3. Registration and Second Deposit Form** The second deposit of \$100.00 per Scout is due with the *KKSR 3* form. Please enter T-shirt sizes online or on the *KKSR 3* form but not on both. This form is due by May 15.
- 4. Final Financial Form** The final payment includes the balance of all camp fees (remaining Scout fees, program fees, and adult fees). This form and these fees can be paid at camp check-in (preferred) or can be submitted two weeks prior to your unit's arrival at camp. The *KKSR 4, Final Financial Form*, is a tool to assist you in figuring your final payment. Once you arrive at camp, the administrative staff will work with you to balance your account. All remaining fees must be paid by or at check-in.

#### Suggestions to make registration easier:

1. Make copies of each form for your records and bring them with you to camp. You may never need them, but a backup copy of key information is good to have!
2. Take note of the due dates for each step, and please send all materials on time.
3. Forms can be submitted online, emailed, mailed, or faxed. See each form for details regarding submission.
4. Payments for camp, except the initial reservation, are not accepted online. Checks can be mailed to the Chickasaw Council, at 171 S. Hollywood St., Memphis, TN 38112, or card payments can be made over the phone, by calling the Chickasaw Council Scout Service Center at 901-327-4193.
5. If possible, complete your swim checks before camp. This will help check-in go quickly. These checks can be completed at local pools or YMCAs. Consult the [Guide to Safe Scouting](#) for the test requirements.
6. We want to help! Please contact us if you have any questions or if there is anything with which we can help. Johnny Tracy, Camp Director, can be reached at 901-327-4193, ext. 208, or at [john.tracy@scouting.org](mailto:john.tracy@scouting.org).